

PENSIONS BOARD

Draft Work Plan

2024/25

Date of Meeting	Title of Report	Responsible Officer
June 2024	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Head of Pension Investments
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	Pensions Manager
	Review Asset Voting, Engagement Processes	Head of Pension Investments
	Review of Pensions Administration Strategy	Pensions Manager
	Review of Investment Strategy Statement	Head of Pension Investments
	Investment performance for 2023-24	Head of Pension Investments
	London CIV update	Head of Pension Investments
	Other Ad-hoc items for consideration	Various
September 2024	Received and Review Pensions Committee Meetings agenda (reports & minutes)	Head of Pension Investments
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	Pensions Manager
	Review the process of actuarial valuations	Head of Pension Investments
	Review of Funding Strategy Statement	Head of Pension Investments
	Review of Governance Compliance Statement	Head of Pension Investments
	Review of Risk Management Policy and Risk Register	Head of Pension Investments

	Review of The Pensions Regulator Code of Practice and self assessment	Finance Manager (Pension & Treasury)/Pensions Manager
	Receive Draft Account and Fund Annual Report for 2024/25	Head of Pension Investments
	Review fees paid to investment managers	Head of Pension Investments
	Review of Training and Development Policy and Member Training Needs Analysis – following new code of practice	Head of Pension Investments
	Other Ad-hoc items for consideration	Various
December 2024	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Head of Pension Investments
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	Pensions Manager
	Review of Communications Policy Statement	Pensions Manager
	Review Asset Voting, Engagement Processes	Head of Pension Investments
	Monitor Internal and External Audit Reports	Head of Pension Investments
	Receive actuarial valuations results – latest valuation	Head of Pension Investments
	Review of Conflicts of Interest Policy	Head of Pension Investments
	Other Ad-hoc items for consideration	Various
March 2025	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Head of Pension Investments
	Quarterly Monitoring Report of Pension Administration Performance Targets & Indicators	Pensions Manager
	Review of Customer Services Survey	Pensions Manager

	Review the Performance and Contracts of Service Providers to the Fund	Head of Pension Investments
	Receive Internal and External Audit Reports	Head of Pension Investments
	Review of Training and Development Policy and Member Training Needs Analysis	Head of Pension Investments
	Review of Reporting Breaches Procedure	Head of Pension Investments
	Receive Pension Fund Work Plan for 2025/26	Head of Pension Investments
	Other Ad-hoc items for consideration	Various